

NGO Group for the Convention on the Rights of the Child
Terms of Reference for the Treasurer

Role

The Treasurer is vested with the authority to oversee the finances of the NGO Group.

Tasks

- Oversee the finances of the NGO Group
- Support the secretariat to define yearly budget and to monitor income, expenditures and reserves
- Support the secretariat when needed in development of fundraising applications and negotiations
- Meet on a regular basis with staff
- Respond in a timely manner to requests from staff
- Ensure that the financial position of the NGO Group is transparent and in order

31/05/11